



REQUEST FOR CONTINUING EDUCATION UNITS (CEU)

One continuing education unit (CEU) is typically defined as one contact hour (excluding breaks) of participation in an organized learning experience, under responsible sponsorship, capable direction and qualified instruction. The objective for accepting CEUs is to establish a measurement for the amount of structured learning a certificant has undertaken with a view to applying those CEUs to their recertification.

Program criteria for receiving CEUs for an activity are that

- the activity covers one or more of the knowledge domains of the CPBT-KA examination;
- there is a clear statement of rationale, purposes and goals prepared for each activity;
- qualified instructional personnel are directly involved;
- the program sponsor will provide written evidence of participation to the attendee; and
- there exists an evaluation procedure to measure the effectiveness of the program design and operation.

INSTRUCTIONS

1. Complete this form with information about an event to be held in the future, or an event that has previously occurred.
 - a. Previously-occurring events must have been attended within six (6) months of application for CEUs.
 - b. Previously-occurring events must provide contact information to verify the event
2. Submit the completed form to IATCB in one of the following ways:
 - a. by email to CEUS@IATCB.ORG.
 - b. by post to IATCB, 498 Juan Tomas Rd, Tijeras, NM 87059
3. IATCB will award CEUs for your event and will inform you so that you may include the CEU availability in your event promotion.



Organization/Personal/Contact details:

Contact Name: _____

Organization: _____

Contact Phone: _____

E-mail: _____

Applying as:

Sponsor – Representing the event organizer.

Speaker/Presenter/Instructor

Attendee – attended past event and host did not request CEUs

Event details:

Event title: _____

Event date(s): _____

This event is:

At a physical facility (list address)

Online (list web address)

On DVD (list DVD Title)

Other ... describe

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Describe program content:

Event Host/Sponsor: _____

Event audience (please check all that apply):

Animal owners

Animal trainers

Zoo keepers

Educators

Animal rehab facilities

Speaker(s)/Instructor(s): (if more than one; list separately)

Name: _____

Name: _____

Qualifications/experience

Indicate the knowledge domains covered by the event or seminar and approximately how much time is spent on each domain:

Learning Principles _____ %

Applied Training _____ %

Husbandry and Enrichment _____ %

Public Education _____ %

Professional Ethics _____ %

Indicate the total number of contact hours (excluding breaks) for the event:
